



## ***eZee Front Desk Next Gen - Property Management Software***

*Guidelines to setup eZee Reservation Integration with  
eZee Front Desk Next Gen*

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## Guidelines to setup eZee Reservation Integration with eZee Front Desk Next Gen.

The very basic thing before starting the integration of eZee Reservation with eZee Front Desk is to name all room types in the Reservation engine tool that you want the website visitors to see.

Now, follow the below mentioned path to configure the settings to interface your eZee Front Desk Next Gen with the eZee Reservation tool.

Open eZee Configuration → Click on the eZee icon in the top left corner of the application window → click on configuration settings/options → Click on 'Integration' (last option in the list) → Go to 'Web Reservation box.

You will notice a drop down box against the Reservation Engine field and select [www.ezeereservation.com](http://www.ezeereservation.com) from the drop down list. You will notice that it will ask you to fill other related settings.

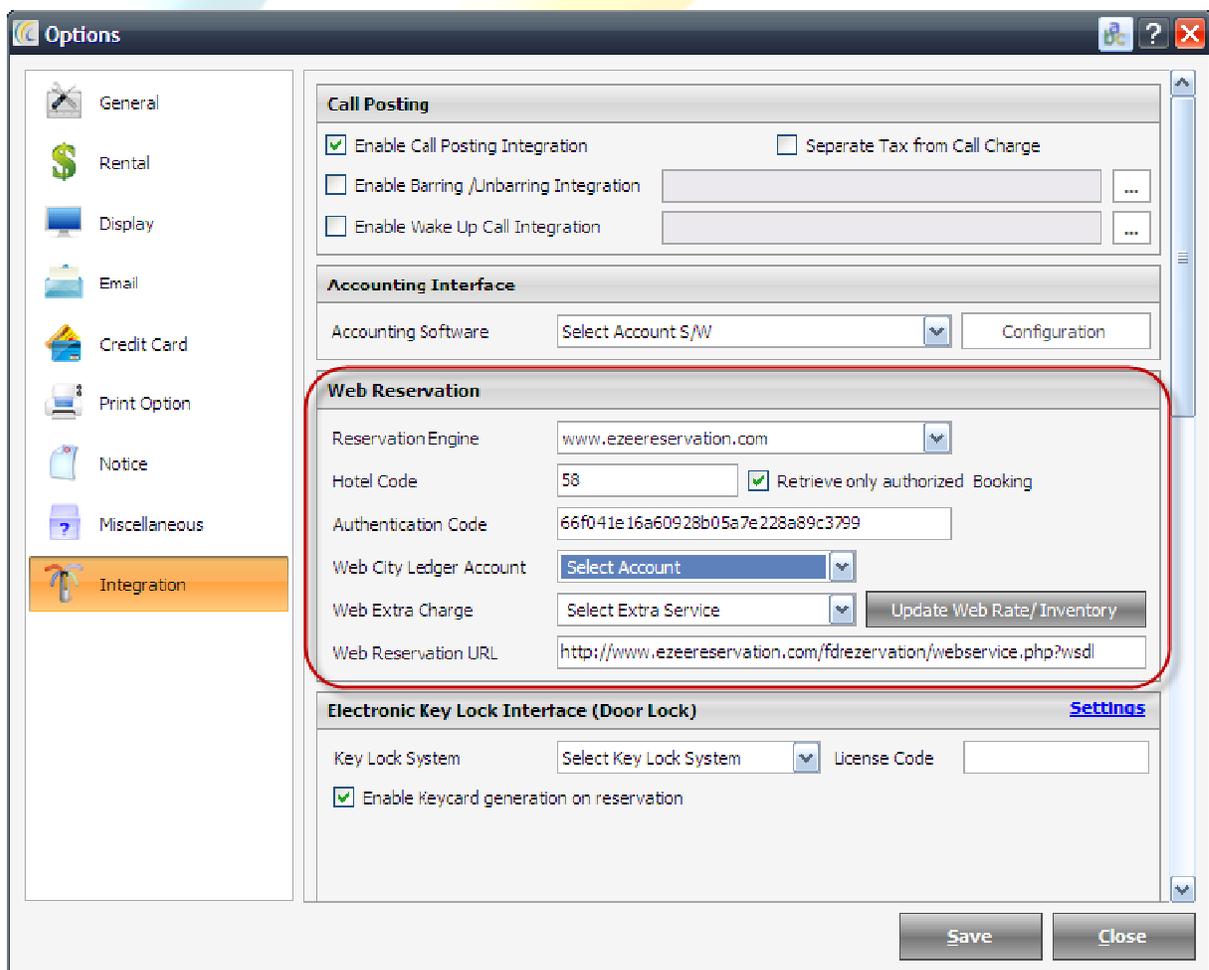


Figure: 1.1

The red colored outlined box as shown in figure 1.1 is the web reservation box we are discussing about.

The fields seen under it are as mentioned below:

1. Reservation engine: [www.ezeereservation.com](http://www.ezeereservation.com)
2. Hotel Code: XX (will be provided by eZee support team)
3. Authentication Code: xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx (will be provided by eZee support team)
4. Web City Ledger account: select as created in eZee Configuration > Miscellaneous tab > Account.
5. Web Extra Charge: select as created in eZee Configuration > Configuration tab > Extra Charges.
6. Web Reservation URL: This is a pre-filled field and do not edit this setting.

*After you have configured the above mentioned settings, go to:*

- ❖ Rate type' option under 'Property Setup' tab.
- ❖ Select the rate type that you want to show on the website and click edit.
- ❖ Check the 'Web Tariff Plan' option. (Red colored box in fig 1.2)
- ❖ Save and close.
- ❖ Do this for all the rate types that you want to show on website.

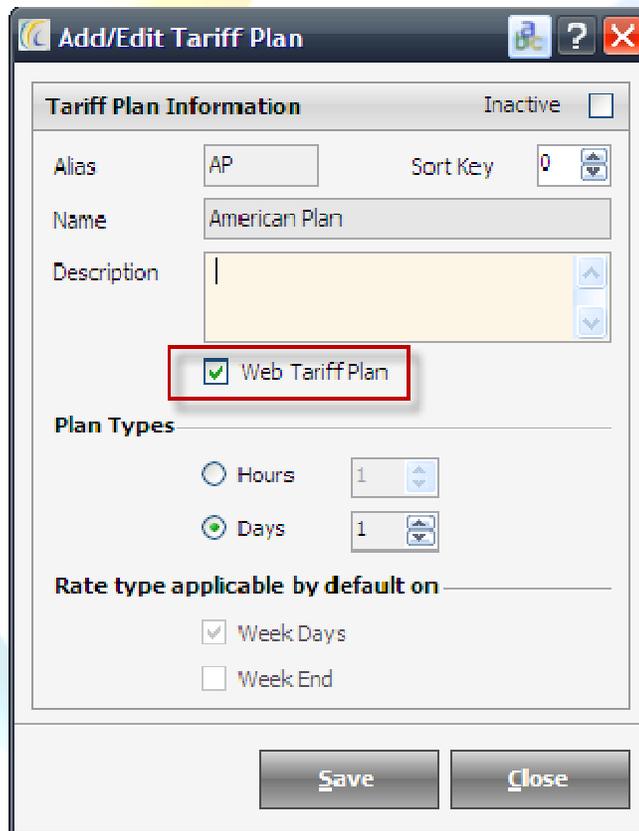


Figure 1.2



### Web booking/reservations retrieval:

- ❖ Open eZee Front Desk
- ❖ Go to booking list window.
- ❖ You will notice a button in the bottom left corner called – “Retrieve Web Rsv.” (figure 1.3)
- ❖ Click on it to retrieve your reservations/bookings entered on your website.

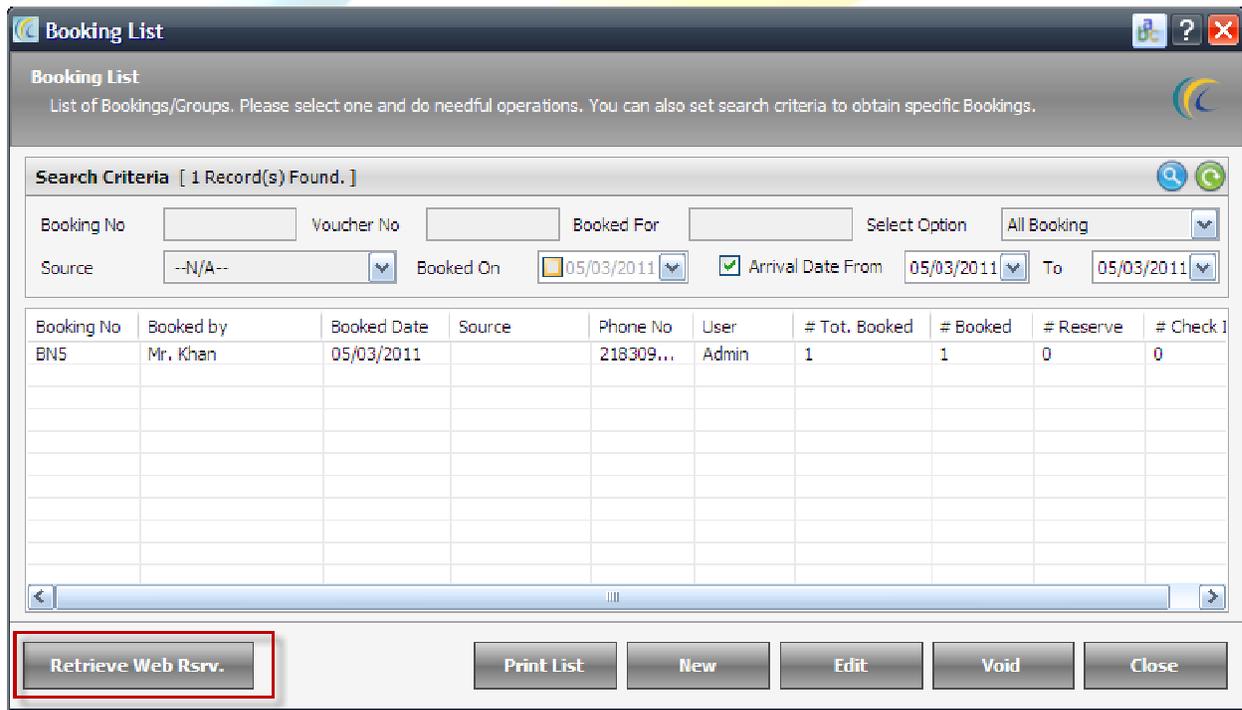


Figure 1.3

The next window will pop up as shown in figure 1.4

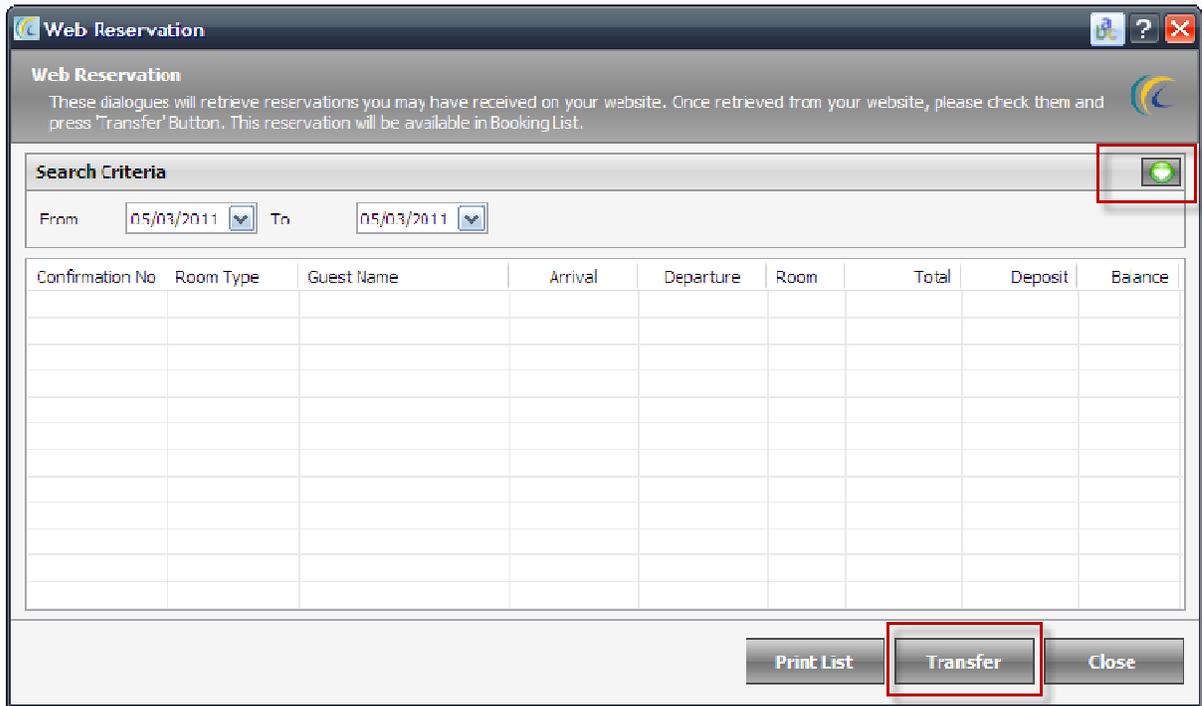


Figure 1.4

- ❖ To download the reservations/booking , click on the green arrow towards the top right corner and to transfer the same to your eZee Front Desk, click on Transfer button as highlighted in figure 1.4

*You have now, successfully downloaded and transferred all the web reservations/bookings. You can now update the rate and inventory from eZee Front Desk >> Back office tab >> Web Update.*